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## Council Meeting

### May 6, 2015

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# NOTICE OF PUBLIC MEETING

**TO THE PUBLIC AND RESIDENTS OF VERNAL CITY:** Notice is hereby given that the **VERNAL CITY COUNCIL** will hold a regular meeting on **Wednesday, May 6, 2015 at 7:00 p.m.** in the Vernal City Council Chambers at 374 East Main St, Vernal, Utah.

## A G E N D A

**7:00 p.m.**

### OPENING CEREMONY

1. Welcome
2. Invocation or Uplifting Thought
3. Pledge of Allegiance

### STANDING BUSINESS

1. Approval of the Minutes of April 15, 2015 Regular Meeting

### PUBLIC BUSINESS

1. Uintah High School Graduation Night Activities Sponsorship Request – Robin McClellan

**7:15 p.m.**

### PUBLIC HEARINGS

1. Request for Recommendation to consider amending the Vernal City Municipal Planning and Zoning Code - Section 16.04.145 Condominium Projects, Section 16.57.020 Definitions, and Section 16.57.050 Owner Occupancy – Ordinance No. 2015-10
2. Request for Recommendation to Consider Amending the Vernal City Municipal Planning & Zoning Code – Chapter 16.06 – Administration and Procedures and Adding Chapter 16.60 – Master Site Plan – Ordinance No. 2015-09 – Allen Parker
3. Request for Recommendation to Consider Amending the Vernal City Municipal Planning & Zoning Code – Chapter 16.14 – Conditional Uses – Ordinance No. 2015-08 – Allen Parker
4. Request for Recommendation to Consider Amending the Vernal City General Plan & Future Land Use Map – Ordinance No. 2015-04 – Allen Parker

### POLICY & LEGISLATION

1. Request for Approval of Road Striping Bid Award – Ken Bassett
2. Request for Approval of PEHP Dental/Life Contract – Ken Bassett
3. Request for Approval of CRS Engineering Contract for City Parking Lot Project – Ken Bassett
4. Request for Approval of Eighth District Court Employment Agreement – Ken Bassett
5. Presentation of FY2016 Budget & Scheduling of Public Hearing – Ken Bassett

### STAFF REPORTS

- |                            |                             |
|----------------------------|-----------------------------|
| 1. Accounts Payable Report | 6. Tax Report               |
| 2. Building Permit Report  | 7. Streets Report           |
| 3. Business License Report | 8. Water / Sewer Report     |
| 4. Investment Report       | 9. Zoning Compliance Report |
| 5. Justice Court Report    |                             |

### ADJOURN

NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Ken Bassett, 374 East Main, Vernal, Utah 84078 or phone (435) 789-2255 at least three days before the meeting.

March 17, 2015

**MEMORANDUM**

**TO:** Mayor & City Council

**FROM:** Ken Bassett, City Manager

**RE:** *Agenda Items of May 6, 2015 Council Meeting.*

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1. **Uintah High School Graduation Night Activities Sponsorship Request – Robin McClellan:** Robin McClellan, representing the organizers of this event will be at the Council meeting to provide to the Council information regarding this year's activities after graduation. The City Council has supported this activity for several years and has budgeted \$2500 for this sponsorship.

**PUBLIC HEARINGS**

1. **Request for Recommendation to consider amending the Vernal City Municipal Planning and Zoning Code - Section 16.04.145 Condominium Projects, Section 16.57.020 Definitions, and Section 16.57.050 Owner Occupancy – Ordinance No. 2015-10**
2. **Request for Recommendation to Consider Amending the Vernal City Municipal Planning & Zoning Code – Chapter 16.06 – Administration and Procedures and Adding Chapter 16.60 – Master Site Plan – Ordinance No. 2015-09 – Allen Parker**
3. **Request for Recommendation to Consider Amending the Vernal City Municipal Planning & Zoning Code – Chapter 16.14 – Conditional Uses – Ordinance No. 2015-08 – Allen Parker**
4. **Request for Recommendation to Consider Amending the Vernal City General Plan & Future Land Use Map – Ordinance No. 2015-04 – Allen Parker**

In your packet you have four separate public hearings regarding matters of our Planning and Zoning ordinance as well as our general plan and future land use map. I would encourage you to review the documents that have been prepared by staff as well as the findings of the Planning Commission regarding these four items. Mr. Parker will provide the staff reports for each of these items.

**POLICY & LEGISLATION**

1. **Request for Approval of Road Striping Bid Award – Ken Bassett:** In your binders you will find a summary of the bids received for this project. Peck Striping is the low bidder. The City has used Peck Striping previously for this type of project. As you might recall, this bid includes 3 separate striping's of the City streets, one during this fiscal year and two next fiscal year. The proposed bid from Peck Striping is within the budgeted amount for this project.

2. **Request for Approval of PEHP Dental/Life Contract – Ken Bassett:** I am requesting the Council approve the 2015 / 2016 contract with PEHP for dental and life insurance. This proposal shows a 3.5% increase in rates for both the traditional and premium choice options which the employees have.
3. **Request for Approval of CRS Engineering Contract for City Parking Lot Project – Ken Bassett:** Pages 27-29 include this proposal from CRS Engineering provided by Daren Anderson. Although CRS has included items for design, bidding and construction management for these parking lots that have been budgeted, in this year's budget as well as requests for next year's budget, CRS will basically just be providing for us the specifications for the material and application specs for this work. The City will be doing the bidding work as well as the inspections on the project. I am asking that the City Council consider approving the proposal, but please be aware that if work in any of the three categories, design, bidding, or construction is not done by CRS, the City will not be billed for those proposed amounts.
4. **Request for Approval of Eighth District Court Employment Agreement – Ken Bassett:** On page 30 of your binders is the agreement which provides for the work which the juvenile court work crew does in landscaped areas throughout the City. We have had this agreement for several years with 8<sup>th</sup> District Court. The amount that you see here of \$700 a month reflects the amount that we have paid over the last two previous years.
5. **Presentation of FY2016 Budget & Scheduling of Public Hearing – Ken Bassett:** I will present to the Council, at the Council meeting, the tentative budget for 2016. Council committees and department heads have met during the past month and have discussed each of the line items as well as project items and capital items in this budget. During the meeting we need to also determine the date of the public hearing which I am suggesting be on June 3<sup>rd</sup>. Also, we need to determine when the budget workshops will be held during the week of May 11<sup>th</sup>.



**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD  
APRIL 15, 2015 at 7:00 p.m. in the Vernal City Council room, 374 East Main, Vernal,  
Utah 84078.**

**PRESENT:** Mayor Sonja Norton, Councilmembers Bert Clark, JoAnn Cowan, Dave Everett and Ted Munford. Councilmember Samantha Scott was excused. Councilmember Samantha Scott did arrive just prior to the adjournment of the meeting.

**WELCOME:** Mayor Sonja Norton welcomed everyone to the meeting.

**INVOCATION OR UPLIFTING THOUGHT:** An invocation was given by Councilmember Ted Munford.

**PLEDGE OF ALLEGIANCE:** The pledge of Allegiance was led by Mayor Sonja Norton.

**APPROVAL OF CITY COUNCIL MINUTES OF APRIL 1, 2015:** Councilmember Bert Clark asked Mr. Parker for an update on the retention pond for the B's convenient store. Mr. Parker stated they are working on the landscaping now and there will be improvements to the retention pond. *Councilmember JoAnn Cowan moved to approve the minutes of April 1, 2015. Councilmember Bert Clark seconded the motion. The motion passed with Councilmembers Munford, Cowan, Everett, and Clark voting in favor.*

**TRI-COUNTY HEALTH REPORT – JORDAN MATHIS, DIRECTOR:** Mr. Jordan Mathis, director of Tri-County Health, explained that he wanted to make the City aware of the findings of a recent air quality and infant mortality study. A public hearing has been scheduled for April 21<sup>st</sup> to present the findings to Uintah County residents. After the presentation, the hope is to have an open dialog about the steps that need to be taken to lower the number of infant deaths in the area associated with several cause factors. Councilmember JoAnn Cowan stated she read through the report and did not see any relationship between air quality and infant mortality. She asked what health care infrastructure is in place to address the known causes of infant deaths, and if anything can be done to address the media reports on this issue. Mr. Mathis noted that public health policies are being supported with available resources and data, although there is no causal affect from air quality related to infant deaths. He did not understand what caused the media stories on this issue. Councilmember Cowan encouraged Mr. Mathis to get this information out to the media so they understand that infant deaths are not tied to one cause. Mr. Mathis agreed that is the goal of the public meeting - to present the findings and discuss what happens next. Councilmember Clark stated that a Utah physician's meeting is scheduled to discuss air pollution and pregnancy at the Jr. High. He asked if Mr. Mathis would be at that meeting. Mr. Mathis answered that he has not been invited and has a conflict with the date.

Mr. Jordan Mathis presented a slide show to the Council outlining the goals of Tri-County Health to build healthy communities. Considerable money is spent on health care, especially chronic diseases, which could be lowered with life style adjustments. The lack of physical activity and poor nutrition have overtaken tobacco as the leading cause of preventable deaths. Data shows that most trips people take are less than 2 miles from home, yet people drive instead of walking or cycling. He asked the Council to consider a different approach when planning the community so residents change their behavior to become more physically active. One way

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD APRIL 15, 2015**

is to transform streets from public health barriers to pedestrian walkways. Mayor Norton agreed that neighborhoods should connect to trails and walking paths. Mr. Mathis stated there are also social and mental health benefits as neighbors become more friendly, crime rates decrease, and people are happier. Many cities look at walking paths as an investment in human capital and are growing in a smart direction for an active community. Councilmember JoAnn Cowan stated that "walking school buses", where parents take turns walking neighborhood children to school, is gaining momentum and is a better option than dropping the student off at the front door. She noted that physical activity for the youth in a community is critical for their health. Mr. Mathis agreed and stated that research shows if the infrastructure is there, people will use it if it connects to meaningful things. Councilmember Cowan encouraged Mr. Mathis to meet with community groups and schools on this topic. Mayor Norton and the Council thanked Mr. Mathis for his report.

**PUBLIC HEARING: REQUEST FOR APPROVAL OF AMENDING THE VERNAL CITY MUNICIPAL PLANNING & ZONING CODE – CHAPTERS 16.40 (R-2 RESIDENTIAL ZONE), 16.42 (R-3 RESIDENTIAL ZONE), AND 16.44 (R-4 RESIDENTIAL ZONE) – MINIMUM AREA REQUIREMENTS AND MINIMUM WIDTH REQUIREMENTS – ORDINANCE NO. 2015-06 (AMENDING ORDINANCE NO. 2015-03):** Allen Parker explained that this ordinance simply clarifies the zero lot line allowance for a twin home where the building shares a common wall along the property line. The current code does not say the building has to be a duplex which would allow a small home to be placed right next to the property line and not attached to anything. Councilmember Clark asked if there is a minimum frontage required. Allen Parker answered 45 feet for each side of the structure. This type of structure has always been allowed in the R-2 residential zone, and now is allowed in the R-3 and R-4 residential zones. Mayor Norton opened the public hearing. There were no public comments and the public hearing was closed. *Councilmember Dave Everett moved to approve Ordinance No. 2015-06 as presented. Councilmember Ted Munford seconded the motion. The motion passed with the following roll call vote:*

<i>Councilmember Munford</i> .....	<i>aye;</i>
<i>Councilmember Cowan</i> .....	<i>aye;</i>
<i>Councilmember Everett</i> .....	<i>aye;</i>
<i>Councilmember Clark</i> .....	<i>aye.</i>

**WATER CONSERVATION MEASURES:** Ken Bassett explained that the City receives culinary water from Ashley Springs, and the irrigators receive their water from Steinaker. Usually in May and June the runoff makes the water from Ashley Springs too dirty to treat so the City will switch over to Red Fleet water. With the lack of snow and water this winter, there is a concern regarding water quantities. The water superintendent has been monitoring Ashley Springs which has dropped significantly the last few weeks. Other cities in the State are implementing water conservation or restrictions measures already, and the community needs to know the Council is also concerned. Mike Davis explained that the Vernal City water intake is built low in the spring box while Ashley Valley Water & Sewer District's is substantially higher. On Monday the water level was approximately four inches above the intake pipe for Ashley Valley which is extremely low. Today the water level is overflowing the aquifer caused by the last rain storm. He suggested the City develop a water conservation plan. Councilmember

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD APRIL 15, 2015**

Clark stated there needs to be a media campaign so residents practice the "Slow the Flow" campaign. Mike Davis stated that he will continue to watch the water levels and will switch to Red Fleet water if necessary. A meeting has been set up with all the water providers in the area to come up with a plan, community-wide, so any restrictions will be consistent. Councilmember Clark noted that some properties use a well. Mike Davis suggested those property owners place a well water sign on their lawns. Councilmember JoAnn Cowan asked if there is any indication what the other water agencies want to do. Mike Davis stated he would not know until the meeting. Councilmember JoAnn Cowan suggested a tiered plan be developed to escalate the water restrictions if necessary. Councilmember Dave Everett suggested a media campaign be launched to get the residents to voluntarily conserve water. Most of the residents are aware of the situation. Councilmember Cowan voiced her concern regarding the flower project on Main Street. Ken Bassett stated that project only takes comparably a minimum amount of water for the entire season. Several of the Council members expressed interest in going to the springs. A time was scheduled for them to view the aquifer. The Council asked Mr. Davis to keep them informed.

**MUNICIPAL WASTEWATER PLAN REPORT & APPROVAL - RESOLUTION NO.**

**2015-07:** Ken Bassett explained that the Utah Division of Wastewater requires a report every year showing the status of the wastewater program. There are a few items that need improvement, however, overall the system is in good shape. The report requires Council approval before being submitted to the State. *Councilmember Bert Clark moved to approve Resolution No. 2015-07. Councilmember Dave Everett seconded the motion. The motion passed with the following roll call vote:*

*Councilmember Munford..... aye;*  
*Councilmember Cowan..... aye;*  
*Councilmember Everett..... aye;*  
*Councilmember Clark..... aye.*

**REQUEST FOR APPROVAL OF THE AMENDMENT TO THE VANTAGE CARE RETIREMENT SYSTEM HEALTH SAVINGS PLAN – RESOLUTION NO. 2015-06:**

Ken Bassett explained the purpose of this resolution is to amend the retirement program through ICMA, to recognize spouses of same-sex marriages. Recent litigation regarding same-sex marriage and spouses makes it necessary that the retirement plan reflect all spouses be recognized to use retirement funding. *Councilmember Dave Everett moved to approve Resolution No. 2015-06. Councilmember JoAnn Cowan seconded the motion. The motion passed with the following roll call vote:*

*Councilmember Munford..... aye;*  
*Councilmember Cowan..... aye;*  
*Councilmember Everett..... aye;*  
*Councilmember Clark..... aye.*

**ELECTION OPTIONS FOR 2015:** Ken Bassett reminded the Council that the City will have an election this year. Candidates need to submit their candidacy forms between June 1<sup>st</sup> and June 8<sup>th</sup>. The last City election was run exclusively by mail. The vote by mail process has

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD APRIL 15, 2015**

changed by not requiring return postage on the ballot envelope and allowing a voting center on Election Day. The cost for return postage is approximately \$2000. Also, many municipal elections do not have a large turnout, and the intent of voting by mail is to see if more people will vote. Councilmember JoAnn Cowan stated that if this voting method has a better turnout, it should be done. Councilmember Clark stated he also likes the vote by mail method. Councilmember Ted Munford asked that a media campaign be done to educate the voters. Councilmember JoAnn Cowan moved to conduct the election for 2015 by mail with in-person voting on Election Day. Councilmember Bert Clark seconded the motion. The motion passed with the following roll call vote:

Councilmember Munford..... aye;  
Councilmember Cowan..... aye;  
Councilmember Everett..... aye;  
Councilmember Clark..... aye.

**ADMINISTRATIVE REPORT:**

Impact Mitigation District:

Mayor Norton explained that the Impact Mitigation District is supporting the youth conservation program which provides employment and college credit to students. Also, the air quality study is continuing although it has been 23 months since there has been a day that has exceeded EPA standards for air quality.

**ADJOURN:** There being no further business, Councilmember Bert Clark moved to adjourn. Councilmember Dave Everett seconded the motion. The motion passed with a unanimous vote and the meeting was declared adjourned.

ATTEST:

\_\_\_\_\_  
Mayor Sonja Norton

\_\_\_\_\_  
Roxanne Behunin, Deputy Recorder

( S E A L )



**ORDINANCE NO. 2015-10**

**AN ORDINANCE AMENDING THE VERNAL CITY MUNICIPAL CODE, SECTION 16.04.145 - CONDOMINIUM PROJECTS, 16.57.020 - DEFINITIONS, AND 16.57.050 - OWNER OCCUPANCY.**

**WHEREAS**, the City Council finds that the regulation of condominium projects within the City is necessary for orderly growth and conduct of business within the City, and;

**WHEREAS**, the City Council deems it to be in the best interest of the health, safety and welfare of the citizens to incorporate the following changes to the provisions of the Vernal City Code, and;

**WHEREAS**, the City Council has received input from the public at large in duly noticed open meetings, and has considered and discussed the advantages and disadvantages of such regulation.

**BE IT ORDAINED BY THE CITY COUNCIL OF VERNAL CITY, UTAH AS FOLLOWS:**

**Section 1. Section 16.04.145 is hereby amended to read as follows:**

**16.04.145 Condominium projects.**

A real estate condominium ~~a plan or project whereby two or more units, whether contained in existing or proposed apartments, commercial or industrial buildings or structures, or otherwise, are separately offered or proposed to be offered for sale, together with an undivided interest in any common areas and facilities of the property. Condominium project shall also mean the property when the context so requires. ownership of a single unit in a multi-unit project, together with an undivided interest in common areas and facilities of the property, is transferred; a plan or project whereby four (4) or more apartments, rooms, office spaces or other existing and proposed apartments or commercial or industrial buildings or structures are separately offered or proposed to be offered for sale and meeting all~~ Such projects shall meet all requirements of the Condominium Ownership Act of the State of Utah. (PZSC § 03-15-029)

**Section 2. Section 16.57.020 is hereby amended to read as follows:**

**16.57.020 Definitions.**

For purposes of this chapter, the following terms shall be defined as follows:

- A. "Building" means a structure containing units, and comprising a part of a property.
- B. "City" means Vernal, Utah.
- C. "Condominium" means the ownership of a single unit in a multi-unit project, together with an undivided interest in common in the common areas and facilities of the property.
- D. "Condominium Project" ~~see Section 16.04.145. means a real estate condominium project; a plan or project whereby two or more units, whether contained in existing or proposed apartments, commercial or industrial buildings, or structures or otherwise, are separately offered or proposed to be offered for sale. Condominium project shall also mean the property when the context so~~

requires:

E. "Condominium Unit" means a unit, together with the undivided interest in the common areas and facilities appertaining to that unit. Any reference in this act to a condominium unit includes both a physical unit, together with its appurtenant and undivided interest in the common areas and facilities, and a time period unit, together with its appurtenant undivided interest, unless the reference is specifically limited to a time period unit.

F. "Conversion" means a proposed change in the type of ownership of a parcel or parcels of land and/or existing structures from single ownership, such as an apartment house or multi-family dwelling into a "condominium project," as herein defined with arrangements involving separate ownership of individual condominium units and joint collective ownership of common areas or facilities.

G. "Common Areas and Facilities", unless otherwise provided in the declaration or lawful amendments thereto, mean and include:

1. The land included within the condominium project, whether leasehold or in fee simple;
2. The foundations, columns, girders, beams, supports, main walls, roofs, halls, corridors, lobbies, stairs, stairways, fire escapes, and entrances and exits of the building;
3. The basements, yard, gardens, parking areas and storage spaces;
4. The premises for lodging of janitors or persons in charge of the property;
5. Installations of central services such as power, light, gas, hot and cold water, heating, refrigeration, air conditioning and incinerating;
6. The elevators, tanks, pumps, motors, fans, compressors, ducts and, in general, all apparatus and installations existing for common use;
7. Such community and commercial facilities as may be provided for in the declaration; and
8. All other parts of the property necessary or convenient to its existence, maintenance and safety, or normally in common use.

H. "Common Expenses" mean and include:

1. All sums lawfully assessed against the unit owners;
2. Expenses of administration, maintenance, repair or replacement of the common areas and facilities;
3. Expenses agreed upon as common expenses by the association of unit owners; and
4. Expenses declared common expenses by provisions of this Chapter, or by the declaration or the bylaws.

I. "Declarant" means all persons who execute the declaration or on whose behalf the declaration is executed. From the time of the recordation of any amendment to the declaration expanding an expandable condominium, all persons who execute that amendment or on whose behalf that amendment is executed shall also come within this definition. Any successors of the persons referred to in this subsection who come to stand in the same relation to the condominium project as their predecessors did shall also come within this definition.

J. "Declaration" means a recorded declaration containing covenants, conditions and restrictions relating to the condominium project which shall be prepared in conformance with the provisions of Section 57-8-10, Utah Code Annotated, 1953, as amended.

K. "Limited Common Areas and Facilities" mean and include those common areas and facilities designated in the declaration as reserved for use of a certain unit or units to the exclusion of the other units.

L. "Open Space" means landscaped areas that are not occupied by buildings, structures, parking areas, streets or alleys and are devoted to recreation use or preservation of natural features.

M. "Property" means and includes the land, whether leasehold or in fee simple, the building, if any, all improvements and structures thereon, all easements, rights and appurtenances belonging

thereto, and all articles of personal property intended for use in connection therewith.

N. "Person" means any person, firm, corporation, partnership or association.

O. "Planned Residential Unit Development" means a development as defined in Chapter 16.16 of Vernal City Code.

P. "Structure" means anything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground.

Q. "Unit" means either a separate physical part of the property intended for any type of independent use, including one or more rooms or spaces located in one or more floors (or part or parts of floors) in a building.

R. "Unit Number" means the number, letter or combination thereof designating the unit in the declaration and on the record of survey map.

S. "Unit Owner" means the person or persons owning a unit in fee simple and an undivided interest in the fee simple estate of the common areas and facilities in the percentage specified and established in the declaration.

**Section 3. Section 16.57.050 is hereby amended to read as follows:**

**16.57.050 Owner occupancy.**

All residential condominium projects shall have written in their declaration the requirement that sixty percent (60%) of all units within the development be owner occupied. Such declaration shall be submitted to Vernal City concurrently with the final plat for review and approval. Each residential condominium plat shall state on the face of the plat, in language approved by the City Attorney, the owner occupancy requirement and that said provision shall run with the land and may not be changed without approval of Vernal City in the same manner as is required for amendment of a plat. Exceptions to this requirement shall be in accordance with the Condominium Act of the State of Utah.

**SECTION A. REPEALER.** All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance or of the code are hereby repealed.

**SECTION B. SEVERABILITY.** The provisions of this ordinance shall be severable and if any provision thereof or the application of such provision under any circumstances is held invalid and it shall not affect the validity of any other provision of this ordinance or the application in a different circumstance.

**SECTION C. EFFECTIVE DATE.** This ordinance shall take effect the day after publication the \_\_ day of

ATTEST:

\_\_\_\_\_  
Mayor Sonja Norton

\_\_\_\_\_  
Kenneth L. Bassett, City Recorder

( S E A L )

Date of Publication: \_\_\_\_\_



## ORDINANCE NO. 2015-09

**AN ORDINANCE AMENDING THE VERNAL CITY MUNICIPAL CODE, AMENDING SECTION 16.06.050 - DESIGNATION OF LAND USE AUTHORITY, ADDING CHAPTER 16.60 - MASTER SITE PLAN, SECTIONS 16.60.010 - MASTER SITE PLAN APPROVAL.**

**WHEREAS**, the City Council finds that the regulation of parking requirements within new development is necessary for orderly growth and conduct of business within the City, and;

**WHEREAS**, the City Council deems it to be in the best interest of the health, safety and welfare of the citizens to incorporate the following changes to the provisions of the Vernal City Code, and;

**WHEREAS**, the City Council has received input from the public at large in duly noticed open meetings, and has considered and discussed the advantages and disadvantages of such regulation.

**BE IT ORDAINED BY THE CITY COUNCIL OF VERNAL CITY, UTAH AS FOLLOWS:**

**Section 1. Section 16.06.050 is hereby amended to read as follows**

**16.06.050 Designation of land use authority.**

~~— A. For any proposed commercial, institutional or industrial construction, reconstruction, alteration, expansion or development, or any multiple family housing development containing five (5) or more units, approval of the site plan by the Planning Commission is required prior to the issuance of a building permit. All development must receive preliminary approval from the Planning Commission. If all items of the site plan are addressed to the satisfaction of the Planning Commission, the Planning Commission may also give final approval. Site plans shall be submitted to staff no less than 30 days prior to the Planning Commission meeting at which the matter will be heard unless such thirty (30) day period has been waived by authority of the Mayor. In considering any site plan, the Planning Commission may impose reasonable requirements to assure, among other things, the safety and convenience of traffic movement both within the area covered and in relation to access streets, harmonious relation among the buildings and uses, harmonious relation between such area and buildings and adjacent neighborhoods and the preservation of future road locations.~~

~~— B. In furthering the objectives set out in subsection A of this section, the Planning Commission shall review and may require certain improvements or design changes to be implemented by the developer. The following considerations shall be shown on a site plan, drawn to scale as follows:~~

- ~~— 1. Dimensions and orientation of parcel;~~
- ~~— 2. The location of buildings and structures, both existing and proposed;~~
- ~~— 3. The location and layout of off-street parking and loading facilities;~~
- ~~— 4. The location and size of points of entry and exit in accordance with this title, and internal vehicle circulation patterns, type of barrier or curb and gutter used on front property lines;~~

- 5. The location and design of walls and fences and an indication of their height and materials of their construction;
- 6. The height of existing and proposed buildings and structures;
- 7. The proposed use of building(s) shown on the plot plan;
- 8. The location of exterior existing and proposed lighting standards and devices;
- 9. The location and height of any overhead power and communication and transmission lines and all utility easements that may effect the subject property;
- 10. The location and size of existing and proposed water, sanitary and on-site water retention and drainage facilities;
- 11. The location and size of existing and proposed exterior signs and outdoor advertising in accordance with the sign regulations as defined in Chapter 16.28 of this title;
- 12. Existing topography with maximum contour interval of two (2) feet, except where existing ground is on a slope of less than two percent (2%) then either one (1) foot contours or spot elevation shall be provided.
- 13. Landscaping and open space plan to be developed. The plan shall identify landscaping details such as shrubs, trees and other plantings in conformance with this Title. Landscaping plans shall be designed to best maximize the use of the property.
- C. The Building Official shall ensure that development is in compliance with the site plan and all other requirements imposed by the Planning Commission. Upon approval of the site plan by the Planning Commission, no alterations shall be made without first obtaining approval from the Planning Commission. Approval of a site plan by the Planning Commission shall expire in one (1) year if development of the project has not begun.
- D. Minimal or inconsequential alterations to minor parts of a site plan, of one thousand (1000) square feet or less, may be approved by the Building Official if not in violation of the provisions of this title and if reasonably made to carry out the purpose and intent of the Planning Commission.
- E. Improvement guarantees may be required in order to ensure that improvements are installed at no cost to the City within one (1) year from the date of building permit issuance. All roadways and customer parking areas or as required by the Planning Commission, shall be paved with asphalt or concrete prior to occupancy of the building or structure. An extension may be granted by the Building Official when inclement weather prevents the completion of the required improvements; provided, that a financial guarantee is filed with the City ensuring completion of such improvements.
- F. For any proposed commercial, institutional or industrial construction, reconstruction or alteration, expansion or development of one thousand (1,000) square feet or less, the building official may approve this development site plan as required herein, without the need for approval from the Planning Commission.

The land use authority for application to Vernal City shall be as follows:

- A. Master site plans: Planning director;
- B. Conditional use permit: Planning Commission;
- C. Subdivision: City Council;
- D. Flood plain development permit: Planning director;
- E. General plan amendment: City Council;
- F. Zoning ordinance amendment (to include zoning map amendment: City Council;
- G. Variance: Appeals and variances hearing officer. (PZSC § 03-02-005)(Ord. No. 94-06, Amended, 3/24/94; Ord. No. 94-22, Amended, 11/10/94; Ord. No. 95-20, Amended, 11/02/95;

Ord. No. 96-27, Amended, 11/20/96)

**Section 2. Chapter 16.60 is hereby amended to read as follows**

**16.60 MASTER SITE PLAN**

**Section 3. A new Section 16.60.010 is hereby added to read as follows**

**16.60.010 Master site plan approval.**

- A. Master Site Plan approval shall be required for the following:
  - 1. New commercial, institutional or industrial construction, expansion or additions.
  - 2. The relocation of a commercial, institutional or industrial structure.
  - 3. New commercial, institutional or industrial parking lots.
  - 4. New multiple-family housing developments containing five (5) or more dwelling units.
- B. Master Site Plan applications shall be made to the Planning Department.
  - 1. A Master Site Plan application shall be deemed complete when all of the items specified in section D have been submitted.
  - 2. The Planning Department shall review the application for compliance with the requirements of Vernal City Code and notify the applicant of any deficiencies and/or needed corrections.
  - 3. After any required corrections and/or additions to the application package have been submitted by the applicant, the Planning Department shall prepare and transmit to the applicant an initial staff report containing the following:
    - a. A list of any deficiencies in the application, and;
    - b. A finding of whether or not the application is approvable under applicable law, code and standards.
  - 4. The applicant shall have ninety (90) calendar days from the date of the initial staff report to make any required corrections and resubmit the application to the Planning Department. If the corrections are not resubmitted within the required amount of time, the applicant shall be deemed non-responsive and the application denied.
  - 5. The Planning Department shall review the final application submittal for compliance with Vernal City Code and to verify that all required corrections have been made.
  - 6. The Planning Department shall then prepare and transmit to the applicant a final staff report that shall notify the applicant of the approval or denial of the application. If the application is denied, the staff report shall state the reasons for the denial.
    - a. If, after the initial review is complete, an application is found to be approvable, a final staff report may be prepared and transmitted in place of the initial staff report.
- C. Appeals of the final decision of the Planning Department shall be made within fourteen (14) calendar days of the date of the mailing of a certified letter to the applicant at the address indicated on the application form. An appeal shall be applied for within the specified time at Vernal City Offices, using a form provided by Vernal City and with all applicable fees paid. Appeals shall be heard by the Appeals and Variances Hearing Officer.
- D. A Master Site Plan application shall contain the following:
  - 1. A completed and signed application form obtained from the Planning Department;
  - 2. The required application fee;
  - 3. A copy of the current deed showing ownership of the property or properties addressed in the application;
  - 4. Three (3) copies of drawings in a 24 inch by 36 inch format; one (1) copy in an 11 inch by 17 inch format and one (1) copy in a digital format readable by a computer as specified by Vernal City. The drawings shall contain the following:



- a. Dimensions and orientation of parcel;
  - b. The location of buildings and structures, both existing and proposed;
  - c. The location and layout of off-street parking and loading facilities;
  - d. The location and size of points of entry and exit in accordance with this title, and internal vehicle circulation patterns, type of barrier or curb and gutter used on front property lines;
  - e. The location and design of walls and fences and an indication of their height and materials of their construction;
  - f. The height of existing and proposed buildings and structures;
  - g. The proposed use of building(s);
  - h. The location of exterior existing and proposed lighting standards and devices, along with a photometric analysis if the proposed development is adjacent to an existing residential zone or use;
  - i. The location and height of any overhead power and communication and transmission lines and all utility easements that may affect the subject property;
  - j. The location and size of existing and proposed water, sanitary and on-site water retention and drainage facilities;
  - k. The location and size of existing and proposed exterior signs and outdoor advertising;
  - l. Existing topography with maximum contour interval of two (2) feet, except where existing ground is on a slope of less than two percent (2%) then either one (1) foot contours or spot elevation shall be provided;
  - m. Landscaping and open space plan. The plan shall identify landscaping details such as shrubs, trees and other plantings, as well as any proposed irrigation system;
  - n. A Storm Water Pollution Prevention Plan (SWPPP).
  - o. A traffic study is required unless a waiver is granted by the City Engineer.
- E. The Building Official shall ensure that development is in compliance with the site plan and all other requirements imposed by the City. Upon approval of the site plan by the Planning Department, no alterations shall be made without first obtaining written approval from the Planning Department. Approval of a site plan shall expire in one (1) year from the date of the final staff report if development of the project has not begun.
- F. A financial guarantee of improvements may be required in order to ensure that improvements are installed at no cost to the City. Improvement guarantees shall be made using forms provided by, and in accordance with procedures established by the Planning Department. The Building Official may issue a Certificate of Occupancy when certain improvements are not completed provided a financial guarantee has been established with the Planning Department to ensure the completion of said improvements, however improvements designed to protect life and safety must be completed prior to the issuance of a Certificate of Occupancy.

**SECTION A. REPEALER.** All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance or of the code are hereby repealed.

**SECTION B. SEVERABILITY.** The provisions of this ordinance shall be severable and if any provision thereof or the application of such provision under any circumstances is held invalid and it shall not affect the validity of any other provision of this ordinance or the application in a different circumstance.

**SECTION C. EFFECTIVE DATE.** This ordinance shall take effect the day after publication the \_\_ day of \_\_\_\_\_ 2015.

2015-09

Mayor Sonja Norton

ATTEST:

Kenneth L. Bassett, City Recorder

( S E A L )

Date of Publication: \_\_\_\_\_

**ORDINANCE NO. 2015-08**

**AN ORDINANCE AMENDING THE VERNAL CITY MUNICIPAL CODE, SECTION 16.14.010 - CONDITIONAL USES - PURPOSE.**

**WHEREAS**, the City Council finds that the allowing conditional uses in certain locations within zones is necessary for orderly growth and conduct of business within the City, and;

**WHEREAS**, the City Council deems it to be in the best interest of the health, safety and welfare of the citizens to incorporate the following changes to the provisions of the Vernal City Code, and;

**WHEREAS**, the City Council has received input from the public at large in duly noticed open meetings, and has considered and discussed the advantages and disadvantages of such regulation.

**BE IT ORDAINED BY THE CITY COUNCIL OF VERNAL CITY, UTAH AS FOLLOWS:**

**Section 1. Section 16.14.010 is hereby amended to read as follows:**

**16.14.010 Purpose.**

**A.** The purpose of conditional uses is to allow in certain areas compatible integration of uses which are related to the permitted uses of the zone, but which may be suitable and desirable only in certain locations in that zone due to conditions and circumstances peculiar to that location, and/or upon certain conditions which make the uses suitable, and/or only if such uses are designed, laid out and constructed on the proposed site in a particular manner.

**B.** A conditional use permit shall be required for all uses listed as conditional uses in the zone regulations. A conditional use permit may be revoked by the Planning Commission upon failure to comply with the conditions imposed with the original approval of the permit.

**C. Application.**

1. Application for a conditional use permit shall be made to the Planning Commission.

2. Detailed location, site and building plans shall accompany the completed application form provided by the City. For structures in existence, only a location plan needs to be provided.

3. A written description of the proposed use shall be provided.

4. The application, together with all pertinent information, shall be considered by the Planning Commission at its next regularly scheduled meeting.

5. The Planning Commission shall take action on the application by the second regularly scheduled meeting of the Planning Commission after the application filing date.

**D.** A conditional use shall be approved if reasonable conditions are proposed, or can be imposed, to mitigate the reasonably anticipated detrimental effects of the proposed use in accordance with applicable standards. In authorizing any conditional use the Planning Commission shall impose such requirements and conditions necessary for the protection of adjacent properties and the public welfare.

E. The Planning Commission shall consider factors specified for each conditional use elsewhere in this title, as well as the following, when reviewing all applications for a conditional use permit:

1. The impact of the use on the adjoining uses and public infrastructure; and,
2. The impact of the use on the health, safety and welfare of the community; and,
3. The ability of the use, as proposed, to operate in compliance with Vernal City Code; and,
4. How the use relates to the Vernal City general plan

F. The decision of the Planning Commission may be appealed by filing such appeal within fourteen (14) calendar days after the date of notice of decision is sent to the applicant. An appeal shall be applied for within the specified time at the Vernal City offices using a form provided by Vernal City with all applicable fees paid. Appeals shall be heard by the Appeals and Variances Hearing Officer.

G. Unless there is substantial action toward implementing the conditional use permit within a period of one (1) year of the date of its issuance, the conditional use permit shall expire. The Planning Commission may grant one (1) extension period of one (1) year. If the conditional use permit expires due to inaction, the applicant must reapply for a permit and pay all associated fees. (PZSC § 03-06-001)

**SECTION A. REPEALER.** All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance or of the code are hereby repealed.

**SECTION B. SEVERABILITY.** The provisions of this ordinance shall be severable and if any provision thereof or the application of such provision under any circumstances is held invalid and it shall not affect the validity of any other provision of this ordinance or the application in a different circumstance.

**SECTION C. EFFECTIVE DATE.** This ordinance shall take effect the day after publication the \_\_ day of \_\_\_\_\_ 2015.

ATTEST:

\_\_\_\_\_  
Mayor Sonja Norton

\_\_\_\_\_  
Kenneth L. Bassett, City Recorder

( S E A L )

Date of Publication: \_\_\_\_\_



**ORDINANCE NO. 2015-04**  
**GENERAL PLAN MAP AMENDMENT**

**AN ORDINANCE OF THE VERNAL CITY COUNCIL AMENDING THE VERNAL CITY GENERAL PLAN MAP.**

**WHEREAS**, the City Council finds that the regulation of designating how the City should develop within the City is necessary for orderly growth in the community, and;

**WHEREAS**, the City Council deems it to be in the best interest of the health, safety and welfare of the citizens to incorporate the following changes to the provisions of the Vernal City General Plan Map, and;

**WHEREAS**, the City Council has received input from the public at large in duly noticed open meetings, and has considered and discussed the advantages and disadvantages of such amendment.

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF VERNAL CITY, UTAH AS FOLLOWS:**

**SECTION 1. General Plan Map.** The Vernal City General Plan Map, Ordinance No. 2014-25, is hereby amended by the 2015(a) Edition of the General Plan Land Use Map as shown in Attachment I. The General Plan Land Use Map is hereby adopted in its entirety and shall be effective upon filing 3 copies of the same with the Vernal City Recorder's office.

**SECTION 2. Repealer.** All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance or of the code are hereby repealed.

**SECTION 3. Severability.** The provisions of this ordinance shall be severable and if any provision thereof or the application of such provision under any circumstances is held invalid and it shall not affect the validity of any other provision of this ordinance or the application in a different circumstance.

**SECTION 4. Effective Date.** This ordinance shall take effect the day after publication the 13<sup>th</sup> day of May, 2015.

**PASSED, ADOPTED AND ORDERED** published by the Vernal City Council this 6<sup>th</sup> day of May, 2015.

ATTEST:

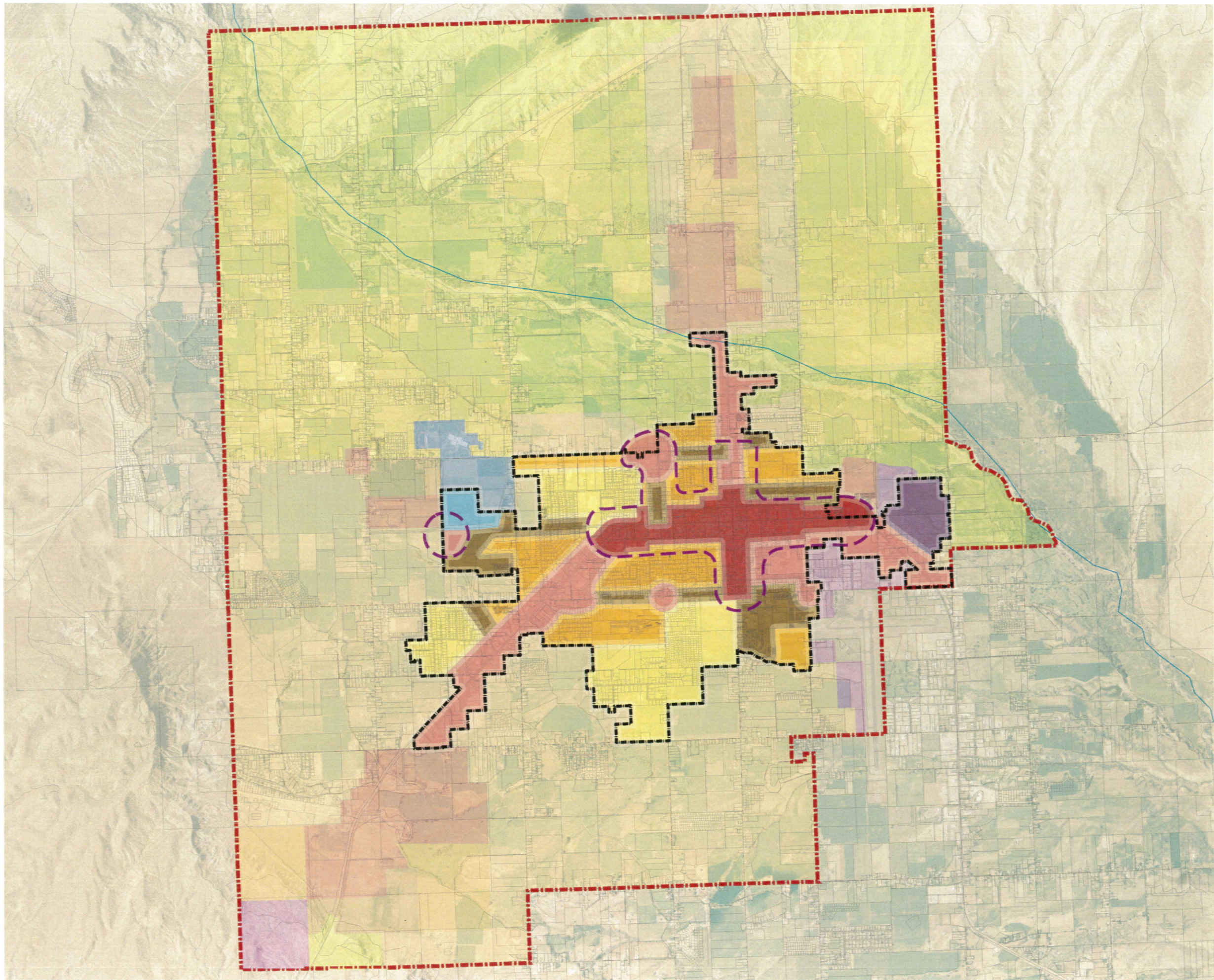
\_\_\_\_\_  
Mayor Sonja Norton

\_\_\_\_\_  
Kenneth L. Bassett, City Recorder

( S E A L )

Date of Publication: May 12, 2015





PROPOSED LAND USE:  
Including Annexation Area

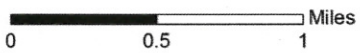
- Vernal City Limit
- Mixed Use Areas
- Annex
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Institutional
- Commercial
- Central Commercial
- Industrial
- Land Use Transition Areas (Faded Colors)

\* Transition areas may be considered for land uses indicated in the directly adjacent areas

Adjacent Proposed Land Use  
Within Annexation Area

- Low Density Residential
- Medium Density Residential
- Moderate Density Residential
- High Density Residential
- Open Space/ Agricultural/ Rural Residential
- Institutional
- Commercial
- Industrial
- Parks
- Airport

Vernal City Land Use Update



April 2015







374 East Main St.  
Vernal, Utah 84078

Phone: (435) 789-2255

Fax: (435) 789-2256

[www.vernalcity.org](http://www.vernalcity.org)

## 2015-2016 PAVEMENT MARKING PROJECT

BID OPENING

April 29, 2015

10:00 AM

IN ATTENDANCE: Sarah Lamb  
Kyle Reynolds  
Daren Anderson

Finance Department  
Streets Department  
CRS Engineering

### BIDS:

Peck Striping	\$	164,164.50
San Juan Sweeping & Striping	\$	213,655.00
Straight Stripe	\$	228,300.00

Zimbra

kbassett@vernalcity.org

---

**2015-2016 Pavement marking project**

---

**From :** Daren Anderson, PE  
<daren.anderson@crsengineers.com>

Thu, Apr 30, 2015 01:17 PM

 5 attachments

**Subject :** 2015-2016 Pavement marking project

**To :** Ken Bassett <kbassett@vernalcity.org>, Kyle Reynolds <kreynolds@vernalcity.org>, mcdavis@vernalcity.org, Glade Allred <wapitihunter@gmail.com>

**Cc :** Keith Despain, PE  
<keith.despain@crsengineers.com>

Attached is the bid tabulation for the 2015-2016 Pavement Marking Project. Peck Striping is the low bidder and I have called several of their references all of which were good. Peck was the contractor Vernal City awarded the project to several years ago. If there are any concerns or questions please let me know otherwise I would recommend awarding the project to Peck Striping. I will be out of town next week for City Council but Keith will be there if the Council has any questions.

Thanks,

Daren S. Anderson, PE  
Vice-President

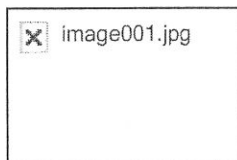
CALDWELL RICHARDS SORENSEN

PO Box 1485 2028 West 500 North | Vernal, Utah | 84078  
T 435.781.2550 | M 435.790.3960 | F 435.781.2950



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**image001.jpg**  
720 B

**Bidding Results for  
2015-2016 Pavement Marking Project  
Vernal City  
April, 2015**

Item	Quantity	Units	Peck Striping Inc.		San Juan Sweeping & Striping		Straight Stripe	
			Unit Price	Total	Unit Price	Total	Unit Price	Total
1 Mobilization	3	Each	\$ 2,455.00	\$ 7,365.00	\$ 3,700.00	\$ 11,100.00	\$ 3,000.00	\$ 9,000.00
2 Yellow Pavement Marking w/ Glass Beads	3050	gallons	\$ 21.22	\$ 64,721.00	\$ 22.50	\$ 68,625.00	\$ 22.00	\$ 67,100.00
3 White Pavement Marking w/ Glass Beads	1,320	gallons	\$ 21.22	\$ 28,010.40	\$ 22.50	\$ 29,700.00	\$ 22.00	\$ 29,040.00
4 Stop Bars	690	Units	\$ 7.32	\$ 5,050.80	\$ 19.00	\$ 13,110.00	\$ 22.00	\$ 15,180.00
5 Pedestrian Crosswalk Markings	1400	Units	\$ 7.32	\$ 10,248.00	\$ 19.00	\$ 26,600.00	\$ 22.00	\$ 30,800.00
6 Arrow message	860	Units	\$ 9.83	\$ 8,453.80	\$ 19.00	\$ 16,340.00	\$ 22.00	\$ 18,920.00
7 Special Message	750	Units	\$ 9.21	\$ 6,907.50	\$ 19.00	\$ 14,250.00	\$ 22.00	\$ 16,500.00
8 Red Curb	52200	ln.ft.	\$ 0.64	\$ 33,408.00	\$ 0.65	\$ 33,930.00	\$ 0.80	\$ 41,760.00
Total				\$ 164,164.50		\$ 213,655.00		\$ 228,300.00

**Rate Sheet for****Vernal City****LOCAL GOVERNMENTS RISK POOL: Rate Renewal July 1, 2015 to June 30, 2016**

<b>DENTAL PLANS</b>	<b>SINGLE</b>	<b>DOUBLE</b>	<b>FAMILY</b>
Preferred Choice (Waiting Period)	\$46.86	\$64.08	\$97.00
Preferred Choice (No Waiting Period)	\$47.42	\$64.86	\$98.18
Traditional (No Waiting Period)	\$48.38	\$66.18	\$100.18
Premium Choice (No Waiting Period)	\$52.76	\$72.14	\$109.22

# 2015-16 Benefit Selection Form

**PEHP**

Please mark the benefit plan(s) your agency will offer to employees for the plan year starting July 1, 2015.

**This form must be filled out completely and returned to PEHP by May 29, 2015.** Questions? Contact Whitney Wilde Naideth at 801-366-7564.

## YOUR CURRENT BENEFITS:

Medical: N/A

Rx Option: N/A

FLEX\$: N/A

Dental: TCD, PCD

Life/AD&D: Yes

Vision: N/A

LTD: Yes

☐

### NO CHANGES:

Check this box if you wish to maintain current benefits. You must fill out new ACA Reporting section, if applicable.

## MEDICAL BENEFITS: Summit Exclusive (SX), Summit (S), Advantage (A) & Preferred (P) Networks

(Please mark ✓)

	Option 1	Option 2	Option 3	Option 4	Legacy Opt. 1	Legacy Opt. 2
Traditional – In-Network & Out-of-Network Providers	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P
Traditional – In-Network Providers only	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P
STAR (In-Network & Out-of-Network Providers)*	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P	<input checked="" type="checkbox"/> SX <input type="checkbox"/> S <input type="checkbox"/> A <input type="checkbox"/> P		

\*If choosing a STAR plan, please list Health Savings Account (HSA) vendor:

☐

Health Equity

☐

HSA Bank

☐

Other: \_\_\_\_\_

## PHARMACY BENEFITS (Please mark ✓)

Option: ☐ A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G

## DENTAL BENEFITS

(Please mark ✓)

Preferred Choice Dental – Existing Dental Benefits (PC-E) (5-year Missing Tooth Waiting Period / 6-month Orthodontic & Prosthodontic)	<input type="checkbox"/>
Preferred Choice Dental – Alternative Dental Benefits (PC-A) (Waiting Period for Missing Tooth, Orthodontic and Prosthodontic Waived)	<input type="checkbox"/>
Traditional Choice Dental (TCD)	<input type="checkbox"/>
Premium Choice Dental (PCD)	<input type="checkbox"/>

## ONLINE ENROLLMENT

The PEHP online enrollment portal will open the date we receive your Selection Form, and will close Friday, June 12, 2015.

## VISION BENEFITS

(Please mark ✓)

EyeMed – PEHP Full (Plan H)	<input type="checkbox"/>
EyeMed – PEHP Eyewear Only (Plan F)	<input type="checkbox"/>
Opticare of Utah – 10-120C Full Benefits	<input type="checkbox"/>
Opticare of Utah – 120C Eyewear Only	<input type="checkbox"/>

## ANCILLARY PRODUCTS

(Please mark ✓)

PEHP FLEXIBLE SPENDING ACCOUNT (FSA)	ROLLOVER <input type="checkbox"/>
	GRACE PERIOD <input type="checkbox"/>
PEHP GROUP TERM LIFE & ACCIDENTAL DEATH AND DISMEMBERMENT (AD&D) PLANS	<input type="checkbox"/>
LONG-TERM DISABILITY (LTD)	<input type="checkbox"/>

**Please return completed form by May 29, 2015**

**See page 2 of form for ACA Reporting and Agency Information sections**

Email: [glenda.lowe@pehp.org](mailto:glenda.lowe@pehp.org) | Fax: 801-245-7564

Mail: Whitney Wilde Naideth, PEHP, 560 East 200 South, Salt Lake City, Utah 84102



**ACA GROUP REPORTING**

You **only** need to complete this if you are an applicable large employer (50+ full-time employees) and have elected to have PEHP do your IRS ACA reporting.

**New Hire Waiting Period:**

- ☐ Date of Hire
- ☐ Month after Date of Hire
- ☐ 30 days after Date of Hire
- ☐ 60 days after Date of Hire
- ☐ 90 days after Date of Hire
- ☐ Other (Can't be more than 90 days)  
Please define: \_\_\_\_\_

**Affordability:**

What is the premium cost share percentage for a single coverage, 30-hour-per-week employee?

 %

If different, what is the cost share for a 40-hour-per-week employee?

 %

Is there any other premium share that applies to full-time (30+ hours per week) employees not listed above? (i.e. administrators, classifieds, teachers)

☐ Yes, \_\_\_\_\_% ☐ No

What is the lowest annual salary for a full-time employee? \$ \_\_\_\_\_

*(If this doesn't meet affordability standards, we may contact you for more information.)*

**AGENCY INFORMATION**

I certify that all the information on this form is true and correct. All other terms and conditions of the **Employer Health Insurance Agreement and Dental Agreement** shall remain in effect.

\_\_\_\_\_  
AGENCY NAME

\_\_\_\_\_  
TOTAL NUMBER OF EMPLOYEES (INCLUDING NON-BENEFITED)

\_\_\_\_\_  
CONTACT PERSON

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
EMAIL ADDRESS

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
DATE

Zimbra

kbassett@vernalcity.org

---

**Fwd: parking lot overlay**

---

**From :** Kyle Reynolds <kreynolds@vernalcity.org>      Wed, Apr 15, 2015 10:49 AM  
**Subject :** Fwd: parking lot overlay      1 attachment  
**To :** Ken Bassett <kbassett@vernalcity.org>

Ken,

Attached is a do-not-exceed price for CRS to do everything but inspection on getting the 100 North 100 West parking lot overlay bid out and started. Just wondering if I should proceed with that?

----- Forwarded Message -----

From: "Daren Anderson, PE" <daren.anderson@crsengineers.com>  
To: "Kyle Reynolds" <kreynolds@vernalcity.org>  
Sent: Monday, April 13, 2015 11:40:48 AM  
Subject: parking lot overlay

Kyle,

Attached is a proposal for the overlay project.  
Let me know if you have any questions.  
Thanks,

Daren S. Anderson, PE  
Vice-President

CALDWELL RICHARDS SORENSEN

PO Box 1485 2028 West 500 North | Vernal, Utah | 84078  
T 435.781.2550 | M 435.790.3960 | F 435.781.2950

[cid:image002.jpg@01CF2E48.DE7F2030] <<http://www.crsengineers.com/>>  
[cid:image004.png@01CF2E48.DE7F2030]  
<<https://www.facebook.com/pages/Caldwell-Richards-Sorensen/151895774881359>>  
[cid:image006.png@01CF2E48.DE7F2030] <<https://twitter.com/crsengineers>>  
[cid:image008.png@01CF2E48.DE7F2030]  
<<http://www.linkedin.com/company/caldwell-richards-sorensen/>>

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--

Kyle Reynolds  
Vernal City Public Works  
Street Technician  
78 North 500 East  
Vernal, UT 84078  
1(435)781-7161  
kreynolds@vernalcity.org



**Proposal.pdf**

119 KB

---



2028 West 500 North  
P.O. Box 1485  
Vernal, UT 84078  
Phone: 435.781.2550  
Fax: 435.781.2950  
crsengineers.com

April 13, 2015

Kyle Reynolds  
Vernal City  
374 East Main  
Vernal, Utah 84078

Re: Proposal for 100 North & 100 West Parking Lot Overlay

Dear Kyle,

Thank you for the opportunity to provide this estimate to perform design engineering, bidding and construction management services for the referenced parking lot overlay project. Design engineering will include preparation of plans, specifications and bidding documents. Bidding services will include assisting the City with obtaining bids from qualified contractors, reviewing the bids and making a recommendation to the City. Construction management will include assisting the City in contract interpretation, preparing pay estimates and preparing change orders if necessary. It is assumed that the City will provide all construction inspection.

Below is a cost breakdown of the proposed engineering, bidding and construction management services. We propose to offer these services on an hourly basis with the not-to-exceed total amounts listed below. Hourly rates will be billed according to our standard billing rates.

Design Engineering:	\$ 3,500.00
Bidding Services:	\$ 1,800.00
Construction Management:	\$ 2,900.00

<b>Total</b>	<b>\$ 8,200.00</b>
--------------	--------------------

We look forward to assisting you on this project. If you have any questions please feel free to call me.

Sincerely,  
**Caldwell Richards Sorensen**

Daren S. Anderson  
Vice-President